



***Torrance County***

BOARD OF COUNTY COMMISSIONERS (BCC)

**Ryan Schwebach**, Chair, District 2

**Kevin McCall**, Vice Chair, District 1

**Linda Jaramillo**, Member, District 3

---

**J. Jordan Barela**, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

[www.torrancecountynm.org/calendar](http://www.torrancecountynm.org/calendar).

Click on the event to access Zoom Meeting information.

**SPECIAL MEETING**

**AGENDA**

**Tuesday, January 20 @ 9:00 AM**

**205 S. Ninth Street, Estancia, NM 87016**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**3. CHANGES TO THE AGENDA**

**4. BOARD AND COMMITTEE APPOINTMENTS**

- a. COMMISSION:** Nominate and Appointment of Chair and Vice Chair of the Torrance County Board of County Commissioners for Calendar Year 2026.

**5. RESOLUTIONS**

- a. FINANCE:** Request Approval of Resolution No. 2026-\_\_\_\_, A Resolution Authorizing Budget Adjustments to the FY 2025-2026 Budget.

**6. APPROVALS/ACTION ITEM**

- a. **MANAGER:** Request Approval to Reclassify Two (2) Float Clerk Positions into a Seasonal Financial Assistant Position to Provide Short-Term Supportive Services to the Finance Department During the Transition of the Finance Director Functions.
- b. **MANAGER:** Request Approval of a Letter to Bank of America Removing Misty Witt as a Primary Authorized User on Torrance County's P-Card Account and Adding Chief Deputy Treasurer Helen Guiterrez as a Primary Authorized User on Torrance County's P-Card Account.
- c. **MANAGER:** Request Approval of an Employment Agreement Between Torrance County and Michelle Jones for the Position of Deputy County Manager.

**7. Announcement of the next Board of County Commissioner's Meeting:**

**January 23, 2026**

**8. SIGNING OF OFFICIAL DOCUMENTS****9. ADJOURNMENT**

\*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.